



# Arts Access<sup>®</sup> Aotearoa

WHAKAHAUHAU KATOA O HANGA

## The Big 'A' Awards 2010

## Frequently asked questions

### 1. What are the Big 'A' Awards?

The annual Big 'A' Awards are New Zealand's only awards celebrating the outstanding and often unsung achievements of individuals and organisations working to enhance the artistic lives of people who have limited opportunities to access the arts.

These awards are presented annually by Arts Access Aotearoa, a national organisation that strives for a society where all people are able to participate in the arts, whatever their circumstances.

There are four categories. These are:

- Big 'A' Creative Space Award
- Big 'A' Community Partnership Award
- Big 'A' Prison Arts Leadership Award
- Big 'A' Winton and Margaret Bear Young Artist Award.

### 2. How do I make a nomination?

- Ensure you check the eligibility criteria.
- Each award category has a specific nomination form.
- Contact Laura Armstrong (see question 7) to discuss the categories and the nomination process.
- Request appropriate form/s from Arts Access Aotearoa or download them from our website ([www.artsaccess.org.nz](http://www.artsaccess.org.nz)).
- Remember that you can nominate yourself or your organisation.
- Fill in the nomination form. Please do not alter the layout.
- Return the nomination form by **5pm Friday 26 March 2010** with any support material, formatted according to the requirements listed on the nomination form checklist.

### 3. Can I send in a hand-written nomination?

Yes. Please adhere to the word count provided in the nomination form. You may wish to provide the required information on additional paper.

#### **4. What happens to my nomination?**

- Your nomination form and support materials will be checked for eligibility.
- Confirmation of receipt of your nomination form and eligibility status will be given within four weeks.
- A judging panel meets to review nominations and determine the four award recipients.
- You will be contacted by letter to inform you of the outcome of the panel meeting by Friday 28 May 2010
- All nominations are confidential to Arts Access Aotearoa and the panel assessing the nominations.

#### **5. Why do I need a referee?**

- A referee is someone who can verify the nominee's eligibility, achievements and information listed in a nomination.
- A referee cannot be an employee/contractor/volunteer/trust member of a nominated organisation.
- Referees may be contacted, and must be available, for a verbal discussion about the nominee.

#### **6. Who is the judging panel?**

- The panel of judges consists of people with appropriate knowledge and national experience.
- One Arts Access Aotearoa staff member is included in the panel.
- The panel's decision is final and no correspondence will be entered into.

#### **7. Who can tell me more?**

Contact Laura Armstrong, Community Development Manager  
T: 04 802 4349 E: [community@artsaccess.org.nz](mailto:community@artsaccess.org.nz)  
W: [www.artsaccess.org.nz](http://www.artsaccess.org.nz)